



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Relate Mid Wiltshire		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify registered charity no 1080492		

2. Your project

Project Title/Name	Therapeutic Group Work Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To create a new service to support vulnerable children who are not thriving in school due to emotional and social difficulty. We will develop a therapeutic group model of working with up to 6 participants at a time. Each group will have a topical focus led by the needs identified by each school in the project i.e. loss/bereavement, social skills and relationships, past domestic abuse. The group Practitioner will work with participants to build resilience, self esteem and social skills so that they can improve their wellbeing, engagement and learning in school.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Chippenham + villages		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	6 primary schools, 1 in Chippenham town 5 in local villages
When will your project take place?	Jan 2012 to Dec 2012
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>Relate Mid Wiltshire has been asked by the Cluster of Chippenham Area Schools to look at ways to increase support for children beyond the level that our individual counselling service can provide, This is due to the increasing need for emotional support for vulnerable groups, compounded by shrinking resources. We believe that therapeutic group work is a safe, creative and impactful way to do this. It enhances other pastoral and out of school support. This proposal is also backed by the local Multi Agency Forum that looks at case by case needs within the community. This work is at a professional level beneath the threshold for statutory mental health support and is not available or accessible to the community currently.</p> <p>Evidences supplied with this bid are: Letters from participating schools</p>
How many people will benefit from your project?	72 pupils 300 family 150 peers
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areaboards</p> <p>Please provide a reference/page no.</p>	<p>H&S Care 6.5 and 6.6 this work provides early intervention for vulnerable children who requiring extra help to prevent bigger problems later in life</p> <p>24</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Any other information about your project.

This project is a revised application post a Performance Reward Grant application in Dec 2010. The Chippeham Area Board endorsed the bid but W Council returned a decision to require matched funding by schools. Due to the uncertain situation with funding some schools were unable to respond. This bid is a smaller scale project particularly of interest to village primaschools that do not have a resident counselling services and see a need to support groups of children who have emotional health issues. Many of the families of these children have difficulty in accessing services that require transport and organisation to get to. Many parents have health problems themselves which are impacting their children.

We will be visiting each school during October 2011 to explore in detail the specific needs of their children this year so that we can deliver the group work they need next year. The result of these visits will inform the delivery of our Trainer Training for this project.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will seek partnership funding from Charitable Trusts and schools using outcome evidences that this project will bring us.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

- Statistics - number of groups, participants, types of issue addressed, location, attendance ect
- Sample of before/after impact (participant perspective), % measure calculated across project.
- Feedback questionnaire to individual schools, invitation to respond - findings collated.
- Anecdotal feedback from parents, other sources captured across the year and fed into Outcomes Report.
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Have you contacted Charities Information Bureau for help with your application/ to seek other funding?	Yes <input checked="" type="checkbox"/>	Date May 2011	No <input type="checkbox"/>	
To whom have you applied for funding for this project (other than Wiltshire Council)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received	
	Participating Schools(in Kind)	2976	Pledged	
	Extended Services	1,000	Pledged	
	Participating Schools cash	1200	Pledged	

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£371,944	
B - Minus total expenditure:	£360,994	
Surplus/deficit for year: (A minus B)	£10,950	
Free reserves currently held:	£17,763 (tot reserves £35,000)	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
		Own fundraising/reserves		£
Relate Delivery (2 courses)	£8,190			£
Bespoke content	£468	Parish/town council		£
Head Teacher time	£960			£
Teaching Ass. Time	£1,800	Trusts/foundations		£
School Admin	£216			£
Training inc, school staff	£1,100	In kind	C	£2,976
Travel Budget (rural schools	£300			£
Evaluation/Review/Report	£300	Other	C	£
	£	Other & Schools	C	£2,200
	£			£
	£			£
Total Project Expenditure	£13,334	Total Project Income		£5,176

Total project income B	£5,176
Total project expenditure A	£13,334
Project shortfall A – B	£8,158
Grant sought from Wiltshire Council Area Board	£8,158 (61%)
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	CAF Bank LTD
Please give the title name of the organisations' bank account e.g. current	CAf Cash Account

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)